



## Refund Policy

Any tuition paid by the applicant shall be refunded if the applicant is rejected by Top Tier Healthcare Training Center before enrollment less the \$250 registration fee (deposit). A registration fee of not more than \$250.00 may be retained by Top Tier Healthcare Training Center if the application is denied. All refunds shall be returned within 30 business days to the address on file.

All tuition and fees paid by the applicant (less the \$250.00 non-refundable registration fee) shall be refunded if requested in writing within 3 business days after signing a contract with the Top Tier Healthcare Training Center LLC. All refunds shall be returned within 30 business days.

The following policy becomes effective after 3 business days of the student signing the enrollment agreement. After 3 business days of signing the enrollment contract, there are NO REFUNDS.

If you receive any scholarships or financial help from any agency or paid out of pocket once you signed your application with this school, you have 3 business days to cancel your enrollment, after the three business days THERE IS NO REFUND. You may apply your funds to a different open session ONCE if school is provided at least 7 business days notice after signing enrollment agreement. A refund will not be given once class has started. **If the student fails to fulfill requirements as stated under the Attendance Policy or any policies outlined in the Student Policy Handbook, there will be no refunds of any tuition fees, including registration fee.**